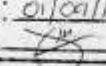


LGU FORM NO. 01

ANNUAL PROCUREMENT PLAN
CY 2014


Name of Local Government Unit : Municipality of Mabini

RECEIVED
DATE: 01/01/14
BY: 


Plan Control No.				Planned Amount				P 120,000.00		Page 1 of Page				
Department/Office: MTO (Accountable Forms)				Regular	Contingency	Total		Date Submitted						
Item No.	Description	Unit Cost	Unit	Quantity	Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
1	BIR FORM No. 0016	79.00	booklet	300	23,700.00	200	15,800.00	50	3,950.00	-	-	50	-	
2	Accountable Form # 51	121.00	booklet	550	66,550.00	200	24,200.00	200	24,200.00	100	12,100.00	50	-	
3	Accountable Form # 52	250.00	booklet	10	2,500.00	5	1,250.00	-	-	5	1,250.00	-	-	
4	Accountable Form # 53	133.00	booklet	10	1,330.00	5	665.00	-	-	5	665.00	-	-	
5	Accountable Form # 54	135.00	booklet	5	675.00	-	-	-	-	-	-	5	-	
6	Accountable Form # 56	126.75	booklet	145	18,378.75	100	12,675.00	-	-	45	5,703.75	-	-	
7	Cash ticket @ 5.00	105.00	booklet	30	3,150.00	15	1,575.00	-	-	15	1,575.00	-	-	
8	Cash ticket @ 2.00	105.00	booklet	25	2,625.00	15	1,575.00	-	-	10	1,050.00	-	-	
9	Cash ticket @ 1.00	105.00	booklet	5	525.00	5	525.00	-	-	-	-	-	-	
10	Packing				566.25		210.00		154.00		140.00			
Sub-total					120,000.00		58,475.00		28,304.00		22,483.75			
Grand total					1080	120,000.00	545	58,475.00	250	28,304.00	180	22,483.75	105	

This is to certify that the above procurement plan is in accordance with the objectives of this office.

Prepared by:


TERESITA A. BAGABALDO
Municipal Treasurer

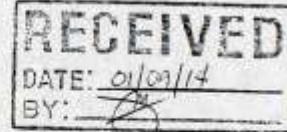
Approved


ESTHER FOSTANES-TABIGUE, RND
Municipal Mayor

FORM NO. 01

ANNUAL PROCUREMENT PLAN
CY 2014

Name of Local Government Unit : Municipality of Mabini



Plan Control No.					Planned Amount			P		Page 1 of Pages		
Department/Office: Municipal Treasurer's Office(Supplies)					Regular	Contingency	Total		Date Submitted			
Item No.	Description	Unit Cost	Unit	Quantity	Total Cost	DISTRIBUTION						
						1st Quarter		2nd Quarter		3rd Quarter		4th Qu
						Qty	Amount	Qty	Amount	Qty	Amount	Qty
1	Bond paper Short	155.00	reams	8	1,240.00	6	930.00		-	2	310.00	
2	Bond paper Long	182.00	reams	10	1,820.00	6	1,092.00	2	364.00	2	364.00	
3	Memeo Paper Short	143.00	reams	8	1,144.00	4	572.00	2	286.00	2	286.00	
4	Memeo Paper Long	170.50	reams	15	2,557.50	10	1,705.00	2	341.00	2	341.00	1
5	Computer Ink # 96 Black (HP Office Jet H7100)	1,532.00	pcs.	1	1,532.00		-	1	1,532.00		-	
6	Panda Ballpen (Blue, Black, Green & Red)	5.00	pcs.	30	150.00	20	100.00		-	10	50.00	
7	ACLEM Union Skin Long	185.00	reams	1	185.00		-		-		-	1
8	ACLEM Union Skin Short	155.00	reams	1	155.00		-		-		-	1
9	Correction Pen 7ml.(Papermate)	86.90	pcs.	5	434.50	5	434.50		-		-	
10	Typewriter Ribbon	38.50	pcs.	6	231.00	2	77.00	2	77.00	2	77.00	
11	My Shaldan Air Freshener (Lemon, Citrus)	93.50	pcs.	6	561.00	2	187.00	2	187.00	1	93.50	1
12	Tide Powder Sachet	110.00	doz.	1	110.00	1	110.00		-		-	
13	Eveready Battery "AA" 1.5V	73.00	pck.	4	292.00	2	146.00		-	2	146.00	
14	Joy Bathroom Tissue - 12 pcs/pck	171.25	pcs.	4	685.00	2	342.50		-	2	342.50	
15	Zonrox Bleach Floral Scent	185.00	pck.	2	370.00	1	185.00		-	1	185.00	
16	GIV Family Size Soap	22.00	pcs.	5	110.00	5	110.00		-		-	
17	Masking Tape	13.50	pcs.	4	54.00	2	27.00		-	2	27.00	
Sub-total				111	11,631.00	68	6,018.00	11	2,787.00	28	2,222.00	4
Grand total												

This is to certify that the above procurement plan is in accordance with the objectives of this office.

Prepared by:

TERESITA A. BAGABALDO
Municipal Treasurer

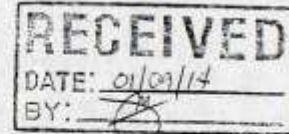
Approved

ESTHER FOSTANES-TABIGUE, RND
Municipal Mayor

FORM NO. 01

ANNUAL PROCUREMENT PLAN
CY 2014

Name of Local Government Unit : Municipality of Mabini



Plan Control No.					Planned Amount			P		Page 1 of Pages		
Department/Office: Municipal Treasurer's Office(Supplies)					Regular	Contingency	Total		Date Submitted			
Item No.	Description	Unit Cost	Unit	Quantity	Total Cost	DISTRIBUTION						
						1st Quarter		2nd Quarter		3rd Quarter		4th Qu
						Qty	Amount	Qty	Amount	Qty	Amount	Qty
1	Bond paper Short	155.00	reams	8	1,240.00	6	930.00		-	2	310.00	
2	Bond paper Long	182.00	reams	10	1,820.00	6	1,092.00	2	364.00	2	364.00	
3	Memeo Paper Short	143.00	reams	8	1,144.00	4	572.00	2	286.00	2	286.00	
4	Memeo Paper Long	170.50	reams	15	2,557.50	10	1,705.00	2	341.00	2	341.00	1
5	Computer Ink # 96 Black (HP Office Jet H7100)	1,532.00	pcs.	1	1,532.00		-	1	1,532.00		-	
6	Panda Ballpen (Blue, Black, Green & Red)	5.00	pcs.	30	150.00	20	100.00		-	10	50.00	
7	ACLEM Union Skin Long	185.00	reams	1	185.00		-		-		-	1
8	ACLEM Union Skin Short	155.00	reams	1	155.00		-		-		-	1
9	Correction Pen 7ml.(Papermate)	86.90	pcs.	5	434.50	5	434.50		-		-	
10	Typewriter Ribbon	38.50	pcs.	6	231.00	2	77.00	2	77.00	2	77.00	
11	My Shaldan Air Freshener (Lemon, Citrus)	93.50	pcs.	6	561.00	2	187.00	2	187.00	1	93.50	1
12	Tide Powder Sachet	110.00	doz.	1	110.00	1	110.00		-		-	
13	Eveready Battery "AA" 1.5V	73.00	pck.	4	292.00	2	146.00		-	2	146.00	
14	Joy Bathroom Tissue - 12 pcs/pck	171.25	pcs.	4	685.00	2	342.50		-	2	342.50	
15	Zonrox Bleach Floral Scent	185.00	pck.	2	370.00	1	185.00		-	1	185.00	
16	GIV Family Size Soap	22.00	pcs.	5	110.00	5	110.00		-		-	
17	Masking Tape	13.50	pcs.	4	54.00	2	27.00		-	2	27.00	
Sub-total				111	11,631.00	68	6,018.00	11	2,787.00	28	2,222.00	4
Grand total												

This is to certify that the above procurement plan is in accordance with the objectives of this office.

Prepared by:

TERESITA A. BAGABALDO
Municipal Treasurer

Approved

ESTHER FOSTANES-TABIGUE, RND
Municipal Mayor

ANNUAL PROCUREMENT PLAN
CY 2014

Name of Local Government Unit : Municipality of Mabini

Plan Control No.					Planned Amount			P 32,000.00		Page 2 of Pages		
Department/Office: Municipal Treasurer's Office (Supplies)					Regular	Contingency	Total	Date Submitted				
Item No.	Description	Unit Cost	Unit	Quantity	Total Cost	DISTRIBUTION						
						1st Quarter		2nd Quarter		3rd Quarter		4th
						Qty	Amount	Qty	Amount	Qty	Amount	Qty
18	Albatros	20.00	pcs.	3	60.00	3	60.00		-		-	
19	Club International Film Carboon (Black & Blue)	625.00	box	2	1,250.00	1	625.00		-	1	625.00	
20	Adding Machine Tape 2 inches	20.00	roll	4	80.00	2	40.00		-	2	40.00	
21	Rubber Band (Golden Lion)	15.00	box	6	90.00	3	45.00		-	2	30.00	1
22	White Envelope Long	15.00	doz.	6	90.00	2	30.00	2	30.00	2	30.00	
23	Pentel Pen (Black/Blue)	37.40	pcs.	4	149.60	2	74.80		-	2	74.80	
24	Diswashing Liquid (Joy) 500 ml.	146.00	bottle	2	292.00	1	146.00		-	1	146.00	
25	Ink for RISO	1,004.00	pcs.	1	1,004.00	1	1,004.00		-		-	
26	Bank Cash Book	350.00	pcs.	2	700.00		-		-	2	700.00	
27	Columnar No. 14 Columns	28.00	pcs.	4	112.00	2	56.00		-	2	56.00	
28	Worksheet No. 16 Columns	56.00	pads	1	56.00		-		-		-	1
29	Liquid Glass Cleaner (Zim) 500ml.	124.00	bots.	4	496.00	2	248.00		-	2	248.00	
30	Biogenic Isophropyl 70% 500ml.	73.00	bottle	6	438.00	4	292.00		-	2	146.00	
31	Yellow Pad	15.00	pads	1	15.00		-		-		-	1
32	Electronic Calculator 122TV 12 Digits	500.00	pcs.	2	1,000.00	2	1,000.00		-		-	
33	Feather Duster	16.10	pc.	1	16.10		-		-		-	1
34	Floor Map	360.00	pc.	2	720.00	1	360.00		-		-	1
Sub-total				51	6,568.70	26	3,980.80	2	30.00	18	2,095.80	5
Grand total												

This is to certify that the above procurement plan is in accordance with the objectives of this office.

Prepared by:

TERESITA A. BAGABALDO
Municipal Treasurer

Approved

ESTHER FOSTANES-TABIGUE, RND
Municipal Mayor

ANNUAL PROCUREMENT PLAN
CY 2014

Name of Local Government Unit : Municipality of Mabini

Plan Control No.				Planned Amount			P 32,000.00		Page 3 of Pages					
Department/Office: Municipal Treasurer's Office (Supplies)				Regular	Contingency	Total		Date Submitted						
Item No.	Description	Unit Cost	Unit	Quantity	Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
35	Elmers Glue All	75.00	Bot.	1	75.00	1	75.00							
36	Epson LQ-300+II Ribbon	175.00	pcs.	15	2,625.00	7	1,225.00			7	1,225.00	1		
37	DTR (100 's)	20.00	pcs.	4	80.00	2	40.00			2	40.00			
38	Record Book 500 pages	94.00	pck.	4	376.00	2	188.00			2	188.00			
39	Staple Wire # 35	42.90	box	5	214.50	5	214.50							
40	Staple Wire # 10	65.00	box	1	65.00							1		
41	Toilet Bowl Cleaner Advanz	760.00	gal.	1	760.00	1	760.00							
42	Envelope Long (Brown)	1.76	pcs.	10	17.60	10	17.60							
43	Stabilo Boss (Green, Pink & Yellow)	35.20	pcs.	8	281.60	4	140.80			4	140.80			
44	Paper Fastener (Prince)	30.80	box	8	246.40	4	123.20			4	123.20			
45	Expanded Folder	12.10	pcs.	100	1,210.00	100	1,210.00							
46	Scotch Tape inch	8.80	roll	8	70.40	4	35.20			4	35.20			
47	Ink For Xerox Machine	2,420.00	bottle	1	2,420.00					1	2,420.00			
48	Folder Long (White)	5.50	pcs.	50	275.00	25	137.50			25	137.50			
49	Stamp Pad Ink	93.50	bottle	2	187.00	1	93.50			1	93.50			
50	Paper Clip Big	22.00	box	8	176.00	4	88.00			4	88.00			
51	Refill ink Epson BCYM L100/210	341.00	bot.	12	4,092.00	6	2,046.00			6	2,046.00			
Sub-total						238	13,171.50	176	6,394.30	-	-	60	6,537.20	2
Grand total														

This is to certify that the above procurement plan is in accordance with the objectives of this office.

Prepared by:

TERESITA A. BAGABALDO
Municipal Treasurer

Approved

ESTHER FOSTALES-TABIGUE, RND
Municipal Mayor


ANNUAL PROCUREMENT PLAN
CY 2014

Name of Local Government Unit : Municipality of Mabini

Plan Control No.					Planned Amount		P 32,000.00		Page 4 of Pages			
Department/Office: Municipal Treasurer's Office (Supplies)					Regular	Contingency	Total		Date Submitted			
Item No.	Description	Unit Cost	Unit	Quantity	Total Cost	DISTRIBUTION						
						1st Quarter		2nd Quarter		3rd Quarter		4th Q
						Qty	Amount	Qty	Amount	Qty	Amount	Qty
52	Lead Pencil 0.05	44.00	tube	2	88.00	1	44.00			1	44.00	
53	Broom Ibjoc big	161.00	pc.	1	161.00	1	161.00					
54	Mechanical Pencil 0.5	57.40	pcs.	2	114.80	1	57.40			1	57.40	
55	Parker Roller Ball Fine Refill	37.00	pcs.	3	111.00	1	37.00	1	37.00	1	37.00	
56	Pentel Pen Ink	74.00	bot.	1	74.00					1	74.00	
57	Battery (Big)	20.00	pcs.	4	80.00	4	80.00					
Sub-Total				13	628.80	8	379.40	1	37.00	4	212.40	0
Grand Total				413	32,000.00	278	16,772.50	14	2,854.00	110	11,067.40	11

This is to certify that the above procurement plan is in accordance with the objectives of this office.


Prepared by:


TERESITA A. BAGABALDO
 Municipal Treasurer

Approved


ESTHER FOSTANES TABIGUE, RND
 Municipal Mayor

ANNUAL PROCUREMENT PLAN
CY - 2014

RECEIVED
DATE: 01/09/14
BY: 

Name of Local Government Unit: Municipality of Mabini

Plan Control No. _____					Planned Amount				Page 1				
Department/ Office: MTO(BIR)					Regular	Contingency	Total		Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	Amount	QTY.	Amount	QTY.	Amount	QTY.	Amount
1	correction pen (paper mate)	pcs.	87.00	2	174.00	2	174.00						
2	cactus bond paper (long)	rms.	187.00	6	1,122.00	6	1,122.00						
3	cactus bond paper (short)	rms.	159.50	4	638.00	4	638.00						
4	mimeo paper (long)	rms.	170.00	4	680.00	4	680.00						
5	Ballpen (pilot BPS-FINE blk. & blue)	pcs.	24.20	15	363.00	12	363.00						
6	Staple wire #35 .	bxs.	44.00	6	264.00	6	264.00						
7	Staple wire #10	bxs.	6.60	24	158.40	24	158.40						
8	copy printer ink 10	pc.	1,100.00	1	1,100.00	1	1,100.00						
9	Rubbing Alcohol 70%	pcs.	69.65	2	139.30	2	139.30						
10	Joy bathroom tissue	pcs.	8.00	5	40.00	5	40.00						
11	Rubber bonds	bxs.	22.00	3	66.00	3	66.00						
12	wytebord pen (black)	pc.	55.00	1	55.00	1	55.00						
13	paper fastener (plastic)	bxs.	28.10	2	56.20	2	56.20						
14	Scissor	pc.	86.90	1	86.90	1	86.90						
15	Folder long (white)	pcs.	4.4	13	57.20	13	57.20						
Sub-total:					5,000.00	5,000.00							
Grand Total					5,000.00	5,000.00							

This is to certify the above procurement plan is in accordance with the objectives of this office.

Prepared by:


TERESITA A. BAGABALDO
Municipal Treasurer

Approved:


ESTHER FONTANES TABIGUE, RND
Municipal Mayor